

## ENROLMENT FORM FOR AGENCY BOOKINGS

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Email (Malta/Gozo) [info@ihmalta-goza.com](mailto:info@ihmalta-goza.com) Website: [www.ihmalta-goza.com](http://www.ihmalta-goza.com)

Please mark the centre of your choice: Malta  Gozo  Young Learners Programme, MALTA

### PERSONAL INFORMATION

Agency:		Client name:	
Agent's name:		Client surname:	
Agency Email:		Nationality:	
Agency phone:		Date of birth:	
Agency Address:		Client Gender:	Male <input type="checkbox"/> Female <input type="checkbox"/>

Does client require a visa to visit Malta/Goza? Yes  No  Passport Number: .....

### COURSE INFORMATION

Please select client's level of English:

Beginner  Elementary  Pre-intermediate  Intermediate  Upper intermediate  Advanced   
(Beginners can only be accepted by prior arrangement or will be offered individual tuition for at least 50% of their course, should their level be unknown on arrival)

Start date: ..... End date: ..... No. of weeks: .....

COURSES		
<b>IH Adults Centre Malta &amp; Gozo</b>		
<b>Standard Course 20 lessons (45 mins each lesson)</b>		
General English in Group: 20 Lessons <input type="checkbox"/>	Mini Group (max 5 students): 20 Lessons <input type="checkbox"/>	General English 2 to 1: 20 Lessons <input type="checkbox"/>
Individual tuition 1 to 1: 20 Lessons <input type="checkbox"/>	Business Course 1 to 1: 20 Lessons <input type="checkbox"/>	
<b>IH Adults Centre Malta &amp; Gozo</b>		
<b>Intensive Course 30 lessons (45 mins each lesson)</b>		
Intensive English in Group: 30 Lessons <input type="checkbox"/>	Combined Intensive English: 20 Lessons in a group & 10 Lessons Individual Tuition <input type="checkbox"/>	English for Specific Purposes 1 to 1: 30 Lessons <input type="checkbox"/>
Individual tuition 1 to 1: 30 Lessons <input type="checkbox"/>	Business Course 1 to 1: 30 Lessons <input type="checkbox"/>	
<b>IH Young Learners Centre Malta</b>		
<b>Standard Course 20 lessons (45 mins each lesson)</b>		
General English in Group: 20 Lessons <input type="checkbox"/>		

### ACCOMMODATION INFORMATION

Do you want IH to arrange accommodation? Yes  No

Start date: ..... End date: .....

Does client have a medical condition/allergy? Yes  No

If yes, please give details: .....

Does client have a special diet? Yes  No

If yes, please give details: .....

Any other requirements? .....

Accommodation Type:							
Host family (Malta & Gozo)	Bed & breakfast	Half board	Full board	Hotels (Malta & Gozo)	Bed & breakfast	Half board	Full board
Standard sharing room	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	5 Star	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Standard single room sharing bathroom	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	4 Star	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Standard single room with private bathroom	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	3 Star	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Double room with own bathroom	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Guest House	N/a	N/a	N/a
Executive single room with ensuite bathroom	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Room Type			

Accommodation Type:					
Apartments (Malta & Gozo)	Self-catering	School Residence (Malta)	Self-catering	Bed & breakfast	Half board
1 bedroom PRIVATE apartment	<input type="checkbox"/>	1 bedroom PRIVATE apartment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2 bedroom PRIVATE apartment	<input type="checkbox"/>	2 bedroom PRIVATE apartment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3 bedroom PRIVATE apartment	<input type="checkbox"/>	1 bedroom SHARING apartment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1 bedroom SHARING apartment	<input type="checkbox"/>	2 bedroom SHARING apartment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2 bedroom SHARING apartment	<input type="checkbox"/>	3 bedroom SHARING apartment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3 bedroom SHARING apartment	<input type="checkbox"/>	Residence (Malta)	Self-catering	Bed & breakfast	Half board
Young Learners (Malta)	Full Board	Twin sharing bedroom	<input type="checkbox"/>	N/a	N/a
Sharing bedroom	<input type="checkbox"/>	Single bedroom in shared apartment	<input type="checkbox"/>	N/a	N/a
Sharing with: _____		Single bedroom apartment	<input type="checkbox"/>	N/a	N/a

## PAYMENT

We authorise IH to charge: Net Fees  Gross fees

Payment regarding deposits and fees in € may be made in one of the following ways, please select one:

**1) CREDIT CARD:** Visa  MasterCard  (A service charge of 2% is made on all credit card payments)

Card number:             Expiry date: \_\_\_\_\_

Name of credit card holder: \_\_\_\_\_ Card security code (last three digits on signature strip of credit card):

**2) BANK TRANSFER:**  (students from SEPA countries are to select SHARED charges. Whilst students from NON-SEPA countries are to select ORIGINATOR OF PAYMENT charge or add €35 to bank transfers to cover Malta bank charges)

Student studying at Malta or Gozo: send payment to: BLC Ltd, International House Malta, c/o Bank of Valletta, Preluna Branch, Sliema

Account Number: 40010251236, IBAN No: MT23VALL2201300000040010251236 BIC/SWIFT: VALLMTMT

## AIRPORT TRANSFERS & INSURANCE

### TRANSFER DETAILS:

Do you want IH to arrange client's transfer (included for Young Learners) Yes  No

If yes, please choose one of the following options:

Taxi transfer (includes meeting service) One way  Return

If you have requested a transfer, please enter flight details and mobile number (if available) below:

ARRIVAL DATE: Arrival time: Flight number: Airline: From Airport:

DEPARTURE DATE: Depart time: Flight number: Airline: To Airport:

Passenger's mobile number (if available):

Are you flying as an unaccompanied minor? (if yes, add the supplement of €75.00 (applicable only for Young Learners) Yes  No

INSURANCE: Will you provide your own travel and medical insurance? (obligatory for Young Learners) Yes  No

Is there anything else you would like to mention to IH regarding your enrolment (e.g. special course / accommodation / transfer requests)?

## TERMS AND CONDITIONS

Please visit our website to see our terms & conditions

Fee calculator	
Course resources fee	€ .....
Tuition fee ( weeks)	€ .....
Accommodation fee ( weeks)	€ .....
Airport transfers (if required)	€ .....
Bank transfer charge (if applicable)	€ .....
Other	€ .....
<b>Total payment due</b>	€ .....
<b>Total payment enclosed</b>	€ .....

For students under 18	
Full name of parent/guardian:	.....
Address:	.....
Parent's or guardian's signature:	.....
Signature:	Date:



*Data Protection Clause – Please Read*

In accordance with the requirements of the Data Protection Act (Chapter 440 of the Laws of Malta), Business Language Connection Ltd, trading as International House Malta-Gozo (“the Company”) will process personal data contained on this booking form to comply with the requirements of any laws to which it is subject being in force in Malta from time to time; and/or the performance of the conditions/preferences identified in this form; and/or to protect the Company’s legitimate interests; and/or to ensure that legal claims will be able to be established, exercised or defended; and/or to inform you about our products/services or events organized or supported by the Company. We may share components of your data with trusted third parties in order to provide you with required services. You retain your right to access, rectify and, where applicable, the right to erase data in terms of the Act. However, kindly inform the Company of any alterations relating to your personal data which is being processed. The Company undertakes to implement appropriate measures and safeguards for the purpose of protecting the confidentiality, integrity and availability of data processed. I confirm that the emergency contact person is aware that I have provided you with his/her details